SOUTH PARK TOWNSHIP RECREATION BOARD

Meeting Agenda

Monday, November 16, 2026

1. Call to Order

2. Approval of Previous Meeting Minutes

3. Recreation Director's Report

- Department updates and upcoming programming.
- Winter event planning and preparations.
- Community updates and announcements.

4. Old Business

- Budget update.

5. New Business

A. 2027 Community Day Planning

- Open discussion and collection of theme ideas for the 2027 Community Day.
- Discuss potential themes, activities, and attractions.
- Select Community Day planning committees.
- Assign committee responsibilities and identify initial planning priorities.

B. Winter Event Volunteer Assignments

Review volunteer needs and assign Recreation Board members to shifts for the following events:

- **Light Up Night – December 7, 2026**
    - Event hours: 6:00–8:00 PM
    - Volunteer assignments and responsibilities.
- **Jingle & Mingle – December 13, 2026**
    - Volunteer assignments and responsibilities.
- **Noon Year's Eve – December 31, 2026**
    - Volunteer assignments and responsibilities.

C. Recreation Board Dinner

- Select a date for the annual Recreation Board dinner.
- Discuss and select a restaurant.
- Confirm availability and finalize arrangements.

6. Announcements & Reminders

- **Boards and Commissions Dinner**
    - Friday, December 4, 2026
    - 7:00 PM
    - South Park Township Community Center
    - All board and commission members are reminded to attend.
- Upcoming Recreation Department events and volunteer opportunities.

7. Adjournment

This agenda keeps the meeting focused on three key priorities: getting a head start on 2027 Community Day, securing volunteer coverage for the winter events, and scheduling the board's annual dinner.